

LCSC Board Meeting Minutes
Tuesday, December 12, 2023
7:00 pm

★ Call meeting to order

- Meeting called to order at 7:04pm
- Roll Call -done
- Establish if we have quorum - yes
- Approve previous minutes - Kevin motion to approve, All approve
- Meeting closed at 8:12 pm

★ Finance update - treasurer's report

- Fundraising YTD - \$2,089.59
- Bank Account Balance - \$49,124.15
- Total Revenue YTD - \$42,783.37
- Total Expenses - **\$34,617.94**
- Net Revenue - \$8,165.43
- Total Revenue Budget YTD - \$40,223.00
- Total Expenses Budget YTD - **\$31,008.33**
- Net Revenue Budget YTD - \$9,214.67
- All families have paid 2nd quarter dues
- Start pulling business reports and tax forms
- Expenses are climbing quicker than revenue when looking at the history

★ Claims requiring board approval - Kevin motion to approve, April second - all in favor

- November Ice Rental - \$8515.00
- Sam's Club - \$279.86
- Amazon - \$168.52

★ Membership Update

- Gold Members - 38
- Silver Members - 4
- Junior Members - 7
- Associate Members - 4
- Adult Members - 3
- TOTAL - 56
- No changes this month
- 1 junior member possibly leaving and 1 new inquiry

★ Old Business

★ Update action items

★ Handbook & Bylaws revisions

- Discuss keeping or changing: “Because LCSC’s annual budget is set based on start of season membership, members will not be permitted to reduce their club level mid-season.” (pg 8)
- Discuss changing “Membership fees and annual dues are not refundable for any circumstance, which includes discontinuation of membership.” to “Membership fees and quarterly annual dues are not refundable for any circumstance, which includes discontinuation of membership.” (pg 9)
- Update page 9 to reflect our current Membership Application process & required forms.
- Update page 12 to reflect Committee Chairs must also be SkateSafe certified.
- Update page 12 to reflect that expenses for background checks will be reimbursed (vs. deducted from dues).
- Should we consider changing the requirement for a quorum from 2/3 to “at least 50% of current Board membership”? (pg 29)
- Do we want to keep the Fundraising Chair & Ice Show Chair(s) as Board positions?
- Update or Add the following Forms to the Appendices:
- Update: Assumption of Risk, Waiver & Release, and Indemnification Agreement; Parent & Member Code of Conduct
- Add: Name & Likeness Consent and Release Agreement; Skater Code of Conduct & Dress Code; Coach Code of Conduct
- Delete: Rink Safety & Etiquette

★ Handbook & Bylaws revisions

- All revisions sent to board members
- Ready to vote - motion to approve by April, second by Pam - all approve

★ Club Pictures

- Pictures taken last Wednesday
- Waiting on 2 seniors to compete senior banners
- Pictures sent by email to members
 - Have the option to purchase packages as well

★ **New Business**

★ Skatesafe Compliance

- All mandatory compliance is done

★ 2024 Testing Schedule

- Targeting a January virtual test session
- Kevin and Ryan working on setting up EntryEeze
- Submission date of Friday, January 26, 2024
- Suggest putting on the US Figure Skating calendar
 - Get tests nationwide to allow us to make more fees

★ Holiday Skating Party

- Friday, December 15th
- Pizza served in event room around 5:30 pm
- Family skate 6:00 pm - 6:45 pm
- Secret Santa gift exchange
- Sign Up for bringing sides, deserts, and drinks

★ Columbus Invitational Competition readiness

- Excel Qualifier Application has been approved
- Announcement Sanction submitted and approved
- Stripe account has to be opened before we can start registration - Ryan is working on getting this done
- Another committee meeting scheduled for Thursday
- Need to start communicating date via social media

★ Ice Show Readiness Update

- Co-Director Change
 - Kelley resigned for personal reasons
 - Emma has agreed to be Co-director with Katie
- Logo Status - just received logo today
- If we use Tony London for T-shirts the logo design will be free
- Business Sponsor Timing
 - Kevin emailing members confirming past sponsorships
 - Hope to get that summarized by end of year
 - Looking to launch early 2024 for sponsorship when their new fiscal year starts
 - Target April 1, 2024 for deadline to give us plenty of time to process
- Close to getting music aligned with all groups
- Start measuring club members this week
- Finance committee is looking at costume costs to set pricing
- Hoping to publish groups before break - due to director changes it may delay this happening
- Plan to launch parent ad process sometime in February

- ★ January Workshop Update
 - New Year New Resolution skating seminar
 - Wednesday, January 3, 2024
 - 8:30 am - 1:30 pm
 - Lunch and snack provided
 - Email sent to members
 - Coaches already set up
 - Working on scheduling the day
 - 6 people signed up so far
- ★ Current Off-ice instructor is moving to Seattle in January
 - Last class she will teach is Monday, December 18, 2024

★ **Announcements and other business**

- ★ Lesli Gordon elected Vice President of Indiana Council of Figure Skating Clubs
- ★ LCSC Holiday Party - December 15, 2023
- ★ We will have club Monday, December 18, 2023
- ★ No Club December 20, 2023 - January 5, 2024
- ★ Next Club session in new year is Monday, January 8, 2024
- ★ Virtual test submission due - January 26, 2024
- ★ Columbus Invitational - March 1-3, 2024
- ★ 2024 SEGL Louisville Spring Competition March 22 - 24, 2024
- ★ Metro Indy, Carmel - May 31 - June 2, 2024
- ★ Battle of the Blades, Fort Wayne - August 24 - 25, 2024
- ★ Southern Indiana Ice Classic, Evansville - September 13-15, 2024

Action Item	Person Responsible	Due Date
Review minutes	All	December
Set Up EntryEeze for future use	Kevin/Ryan/Taylor	ongoing
Get Judy Secrest Plaque for rink	Lesli	In process
Start process of getting senior banners	Kevin	In process
Update Handbook and bylaws	Kevin	December
Send U.S. Nationals info to members	Lisa/Taylor	December

December 12, 2023

Board Meeting	Present	Absent
Kevin Aker	X	
Lesli Gordon	Z	
Ryan Mackos	X	
April Pepmeier	X	
Jason Abon	Z	
Lisa Hittle	Z	
Heather Lehnert	Z	
Trish Garrett	Z	
Hong Li		X
Niki Berend	Z	
Erica Giger	Z	
Taylor Burdekin		X
Katie Baxter		X
Karen DeSanto	Z	
Kelley Morris-Adair		X
Darla Aker	Z	