

**LCSC Board Meeting Minutes Tuesday,
Nov 12, 2024
7:00 pm
Teams (Virtual)**

Call to Order	Meeting Chair: Lisa Hittle Call to order: 7:03 Seconded: Ana Marimoto All Approved			
Roll Call		Board Member	Present	Absent
		Lisa Hittle	Z	
		Lesli Gordon	Z	
		Ryan Mackos		X
		Ana Paula Marimoto	Z	
		Darla Aker	Z	
		April Pepmeier	Z	
		Kelley Morris - Adair	Z	
		Heather Lehnert	Z	
		Taylor Burdekin		
		Emma Baxter		
		Katie Baxter		
		Niki Berend	Z	
		Karen DeSanto	Z	
		Trish Garret	Z	
		Lynette Brown		
		Jason Abon	Z	
		Erica	Z	
Treasurer Report	<p>Nov 2024 Updates (Acct Period: 6/1/202 11/12/2024):</p> <ul style="list-style-type: none"> ● Total revenue = \$53,963.33 ● Expenditures = \$39,490.25 ● Net Revenue = \$14,733.05 <p>Balance Sheet:</p> <ul style="list-style-type: none"> ● Total Bank Accounts: \$74,615.98 ● Total Assets: \$74,615.98 ● Total Equity and Liabilities \$74,615.98 <p>Comments/Discussions:</p> <p>Ask Ryan what is the % of total projected membership received upfront vs planned budget for ice show – Captured in actions</p> <p>Claims: Columbus Parks & Rec = \$8,150.00 (asking for approval up to \$8,400.00)</p> <p>Motion to Approve: Lisa</p> <p>Seconded by: Ana</p> <p>All approved</p> <p>Motion Approved</p>			

New Business	<p style="text-align: center;">Poinsettia Fundraising</p> <p>Comments/Discussions:</p> <ul style="list-style-type: none"> • All skaters should have an assigned a mailbox • Fundraising forms available in skater's mailbox • Online sale deadline – Nov 27 / Paper form: Nov 20 • Delivery – Volunteers Sign up form sent earlier Nov 12 (3 hours shift)
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Old Business	<p style="text-align: center;">Ice Show</p> <p>Comments/Discussions:</p> <ul style="list-style-type: none"> • Communication Platform – Migrate to Team Snap • <p>Motion to approve Team Snap adoption: Lisa Seconded by: Ana</p> <p>All approved</p> <ul style="list-style-type: none"> • Costume Measurements: <ul style="list-style-type: none"> ○ Start December 01 (typically during Holiday party week) - Club ○ Jan 07 – Parcs and Rec (typically happens for 3 weeks) ○ Details on action plan to be discussed during Committee meeting ○ Costumes to be ordered before the end of last classes season (Jan07- Feb 27) – Before the Ice show session • Magnets and Flyers approved and ready to get printed • Work is happening with C4 on Logo Design <ul style="list-style-type: none"> ○ Design Idea is in plan – To be finalized in the next couple of weeks • Heater working on defining groups, coaches and music <ul style="list-style-type: none"> ○ To be finalized by the end of this month – pending Dec 01 test deadline • Committee meeting to happen on Nov 19, 2024 <p style="text-align: center;">Training room update</p> <p>Comments/Discussions:</p> <ul style="list-style-type: none"> • Spinner being quoted • Different lessons/activities being studied to define how to best use this room <ul style="list-style-type: none"> ○ Dance, stretching, warmups, etc. - and or other classes for skaters <p style="text-align: center;">Virtual coaching policy</p> <p>Comments/Discussions:</p> <ul style="list-style-type: none"> • All board members to read and approve the proposal sent by Kelley <p style="text-align: center;">Test Update:</p> <p>Comments/Discussions:</p> <ul style="list-style-type: none"> • Lisa sent out an email to coaches requesting what are the skaters planned to test. • Google form to be submitted to parents to gather • Testing Fees
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	<ul style="list-style-type: none"> ○ In the past skaters used to pay what we had described in our test form. ○ Current fees: USD 10 hospitality plus test cost (USD 37 for preliminary) <p>Recommendation is to maintain test prices for this session, and review for future testing sessions</p> <p>All in agreement to proceed with the recommendation</p> <ul style="list-style-type: none"> ● Virtual test placard updates discussed – no major change <p style="text-align: center;">Hospitality:</p> <p>Comments/Discussions – Holiday Party:</p> <ul style="list-style-type: none"> ● Big room reserved for the event ● Proposal to have the meal after the family skate ● Pitch in Style – Trish to let Ana know what is needed to set up sign up volunteer <p>Comments/Discussions – Cirque du Soleil:</p> <ul style="list-style-type: none"> ● Enough interest to get the group discount tickets – Trish and Ryan to coordinate next steps
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Upcoming Events	<ul style="list-style-type: none"> ● Parent Meeting: ● Next Board Meeting – Dec 10, 2024 - 7:00PM ● Christmas Party – Dec 20 ● Club Photos – Photographer proposal is Dec 01 <ul style="list-style-type: none"> ● Understand photographer make up availability
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Actions Follow Up	Action Item	Responsible	Due Date	Status
	Set Up EntryEeze for future use	Ryan/Kevin	ongoing	Ongoing
	Additional Ice time for Ice Show	Lisa	August Follow up December	Open
	Look at Apps for possible communication and functions	Lisa	August September	Completed – Team Snap Direction
	Understand volunteer hours requirement for ice show and propose a breakdown: prior show and during show weekend	Darla and Ana	December	Open
	Review guest coach policy proposal	Kelley Proposal Sent	Send proposal before Sep Board mtg	Completed – Board to review and approve
	Look for USF policy on rink capacity for sanctioned events	Lesli	September December	Open
	Outreach potential formal club skaters and or other coaches at the region to fulfill coaches' gap	Kelley	October December	Open

Open Hosier Store and leave it open until BCSC fall break	Trish	Sep10 – Oct 11	Completed
Share all potential hospitality events / team building for the remainder of the year for advanced planning	Trish/Lisa		Completed
contact Autumn to get Lesli and Darla connected to leader doing the C4 logo design “competition” to discuss needs	Darla	October	Completed
Call Jennifer Campanella and see if she is interested in coaching	Darla	November	Open
Will draft some added information for Virtual coaching to put in the Guess Coach policy	Kelley	November	Completed – Board to review and approve
can reach out about when Ollie could come back	Taylor		Open
Connect with Chris - Can we get ice time to do a seminar	Ryan		Open
will work to get a better consensus with the coaches on a seminar	Kelley		Open
will send an email to coaches to prioritize equipment coaches want	Lisa		Open
will send an email to gage interest in Cirque (Oct)	Lisa	October	Completed
talk to Chris about Fun Guide since Carleen is on vacation	Darla	October	Open
check to see if community room is reserved for holiday party	Ryan		Completed
What is the % of total projected membership received upfront vs planned budget for ice show – any concern to approved plan for the season?	Ryan	Dec	New
Look into other clubs’ test fees to evaluate if an update to our prices need to be made	Lisa		New
Set Up team Snap structure	Lisa/Lesli	Before Ice show comm starts	New

	Understand Photographer timeline for a make-up session	Lesli	Dec	New
	All board members to read and approve guest coach and virtual coach policy	Board Members	Dec	New
	Create an IceShowChair and Board Members at large email	Ryan	Dec	New
	Coordinate the team building activity – Cirque du Soleil	Trish and Ryan	Dec	New
Meeting Adjourn	8:05PM			