

LCSC Board Meeting Agenda
Tuesday, October 17, 2023
7:00 pm

Ivy Tech - Conference Room 221

- ★ Call meeting to order
 - Meeting called to order 7:05pm
 - Roll Call
 - Establish if we have quorum - yes
 - Approve previous minutes - Kevin motion to approve, 2nd by April - all in
 - Meeting closed

- ★ Finance update - treasurer's report
 - Fundraising - all but one family paid for last season obligations
 - Bank Account Balance - \$43,035.96
 - Total Revenue - \$27,070.35
 - Total Expenses - **\$23,806.23**
 - Net Revenue with Interest Earned -\$2,077.24
 - Taxes submitted for State and Federal
 - Renewed with Tri-state and SEGL
 - Chipotle fundraiser netted approx. \$51
 - Second Quarter dues will be sent out at end of the week

- ★ Budget vs Actual
 - Actual Revenue YTD - \$26,760.47
 - Budget Revenue YTD - \$23,579.00
 - Difference YTD - \$3131.47

- ★ Claims requiring board approval
 - TV cost to replace one at rink
 - DVD shipment costs
 - Flowers push for ice show
 - Kevin motion to approve, 2nd by Heather - all in favor

- ★ Membership Update
 - Gold Members - 38
 - Silver Members - 3
 - Junior Members - 5

- Associate Members - 4
- Adult Members - 3
- TOTAL - 53
- ★ 2 Junior members moving to Gold
- ★ Approaching highest membership level in 6 years

★ **Old Business**

- ★ Update action items
 - Recommend Madmimi due to cost and limitations
 - Lesli will run with it and April will assist
- ★ Evansville Competition
 - LCSC won the Team Trophy
 - Thanks Trish for good luck bags
 - Also won the Team Trophy from Fort Wayne, and Metro Indy
- ★ Conclusion of 2023 State Championship Series
 - LSCS has 11 State Champions
- ★ September Test Session
 - 7 skaters tested and all passed
- ★ September Skating Extravaganza
 - Thanks to all the volunteers
 - Club will get a percent from sales table
- ★ U.S. Figure Skating Championships - Columbus, Ohio
 - January 22 - 28, 2024
 - Interest Survey
 - Ticket Purchasing
 - Is there a group rate

★ **New Business**

- ★ Open Board and Committee Positions
 - Ice Show Chair - Darla has volunteered in primarily a project manager role. Really want a co-chair.
 - Fundraising Chair
 - Marketing and Publicity
 - Testing

★ Senior Banners

- Need banners for Vivian Nu, Erica Lambert, Nora Baudat, Miyu Ball

★ Columbus Invitational Competition readiness

- Status of Officials and Announcer
 - 16 officials, 10 judges, 1 controller, 3 specialist, 2 operators, and 1 announcer
 - Would like to have 1 more if possible
- Excel Qualifier deadline is November 25th.
 - Taylor submitted application today, 10/17/2023
 - Will not get confirmation until after deadline
 - Taylor will start working on announcement
- 828 studios booked for video - pricing is the same as last year (\$15/event)
- City EMT's are booked for medical coverage (required)
- Need venue for Saturday evening dinner
 - Quotes from Swine and Dine
 - Looking at 2 entrees with sides, salad and dessert
- Set first planning meeting dates
 - Thursday, 10/26/2021 from 12pm to 1pm
- Indiana council proposed registration price changes
 - In general \$15 increase for IJS and 6.0 events
 - Club feedback was this seemed reasonable

★ Ice Show Preparations

- Theme is Adventures in Vegas
- Co-Directors - Kelley and Katie
- Chair - Darla
- Co Chair Needed
- Costumes - Lesli, Tami and Erika
- Staging - Justin
- Concessions - John and Julie - waiting on response
- Ticket Sales - Lesli
- Marketing/Publicity - Lesli and Niki
- Decorations - possibility of repeat for Heidi and Trish
- Volunteers - Lisa
- Parks and Rec Liaisons - Tami & Niki
- Fundraising - Kevin
- Program - Taylor

★ Ice Show Ticket Prices

- Last Season
 - \$12 general
 - \$8 children (4-10 years old)
 - 3 years and under free

★ Business Sponsor Package from last year 2023

- Title Sponsor \$2000 and up
- Platinum Sponsor \$1000 - \$1099
- Gold Sponsor \$500 to \$999
- Silver Sponsor \$250 - \$499
- Bronze Sponsor \$100 - \$249
- Friend Sponsor \$50 - \$99

★ Ice Show Logo needs approved

- Will take to committee meeting for approval
- Want to add LCSC name or logo to Ice show logo

★ Team Store

- Hoosier Sporting Goods online store is open
- Deadline is November 3, 2023

★ Club Pictures

- Need a volunteer
- Need date set
- Had meeting with Tami about photography needs

★ Festival of Lights Parade

- Do we want a float? - tabled for next year
- The officers will all be out of town or unavailable

★ Handbook and Bylaws Revisions - tabled for next meeting

- Discuss keeping or changing: "Because LCSC's annual budget is set based on start of season membership, members will not be permitted to reduce their club level mid-season." (pg 8)
- Discuss changing "Membership fees and annual dues are not refundable for any circumstance, which includes discontinuation of membership." to "Membership fees and **quarterly** annual dues are not refundable for any circumstance, which includes discontinuation of membership." (pg 9)
- Update page 9 to reflect our current Membership Application process & required forms.
- Update page 12 to reflect Committee Chairs must also be SkateSafe certified.

- Update page 12 to reflect that expenses for background checks will be reimbursed (vs. deducted from dues).
- Should we consider changing the requirement for a quorum from 2/3 to “at least 50% of current Board membership”? (pg 29)
- Do we want to keep the Fundraising Chair & Ice Show Chair(s) as Board positions?
- Update or Add the following Forms to the Appendices:
- Update: Assumption of Risk, Waiver & Release, and Indemnification Agreement; Parent & Member Code of Conduct
- Add: Name & Likeness Consent and Release Agreement; Skater Code of Conduct & Dress Code; Coach Code of Conduct
- Delete: Rink Safety & Etiquette

★ Skatesafe Compliance

- All compliant but 1 committee chair

★ LCSC business cards for contact information

- Make business cards to keep at rink office window
- Niki offered to make them
- Confirm that Carlene is good with having info at rink

★ **Announcements and other business**

- ★ Louisville Skating Competition November 3 - 5
- ★ Next board meeting - Tuesday, November 14th

Action Item	Person Responsible	Due Date
Review minutes	All	done
Set Up EntryEeze for future use	Kevin/Ryan/Taylor	ongoing
Get Judy Secret Plaque for rink	Lesli	In process
Website Update	Niki	complete
Submit SEGL IJS rental form and payment	Ryan/Heather	complete
Send roster to Lisa for volunteer tracking	Ryan	complete
Recommend either Madmimi or Flodesk	Lesli	complete
Send 2023 Competition sign up genius to Lisa	Heather	complete
Update Handbook and bylaws	Kevin	In process
Send U.S. Nationals interest survey to members	Lisa/Taylor	October
Send survey to members about ice show interest	April	November
Start process of getting senior banners	Kevin	November
Start Ice Show Committee meetings	Darla	November

October 17, 2023

Board Meeting	Present	Absent
Kevin Aker	Z	
Lesli Gordon	X	
April Pepmeier	X	
Jason Abon		X
Ryan Mackos	X	
Trish Garrett		X
Krissy Blanz		X
Lisa Hittle		X
Hong Li	Z	
Heather Lehnert	Z	
Taylor Burdekin	Z	
Katie Baxter		X
Kelley Morris-Adair	Z	
Karen DeSanto		X
Niki Berand	Z	