

**LCSC Board Meeting Minutes Tuesday,  
Jan 14, 2024  
7:00 pm  
Teams (Virtual)**

Call to Order	Meeting Chair: Lisa Hittle Call to order: Lisa Minimum Board Quorum Achieved			
Roll Call		<b>Board Member</b>	<b>Present</b>	<b>Absent</b>
		Lisa Hittle	Z	
		Lesli Gordon	Z	
		Ryan Mackos	Z	
		Ana Paula Marimoto		X
		Darla Aker	Z	
		April Pepmeier		X
		Kelley Morris - Adair		X
		Heather Lehnert	Z	
		Emma Baxter		X
		Katie Baxter		X
		Niki Berend	Z	
		Karen DeSanto		X
		Trish Garret		X
	Lynnette Brown	Z		
Approval of previous meeting Minutes	<p>Action items to be closed (Darla)</p> <ul style="list-style-type: none"> <li>• Jen Campanella Coaching conversation – On hold until Alexa is back as full-time skater</li> <li>• Fun Guide alignment – Closed</li> </ul> <p>Those 2 items are reflected in the current meeting minutes  Motion to approve contingent to above fixes: Ryan  Seconded: Lesli  Minutes approved contingent to above adjustments</p>			
Treasurer Report	<p><b>Financial Highlights:</b></p> <ul style="list-style-type: none"> <li>• 5 Month CD opened on December 18th.</li> <li>• Invoices have been sent for costumes.</li> <li>• Starting to invoice for Cirque du Soleil.</li> <li>• Looking into QuickBooks as our platform for accepting payments rather than Square.</li> </ul>			

	<p>Jan 2025 Updates (Acct Period: 6/1/202 113/2024):</p> <ul style="list-style-type: none"> <li>• Total revenue = \$68,668.10</li> <li>• Expenditures = \$62,639.59</li> <li>• Net Revenue = \$6,759.52</li> </ul> <p>Balance Sheet:</p> <ul style="list-style-type: none"> <li>• Total Bank Accounts: \$66,642.45</li> <li>• Total Assets: \$66,642.45</li> <li>• Total Equity and Liabilities: \$66,642.45</li> </ul> <p><b>Claims to approve:</b></p> <ul style="list-style-type: none"> <li>• Columbus Parks &amp; Rec = \$7,425.00</li> <li>• Christmas Party Expense = \$339.66</li> </ul> <p><b>Motion to Approve above claims - Lisa</b></p> <p>Seconded by: Darla</p> <p>All approved</p> <p><b>Motion Approved</b></p>
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<p>Old Business</p>	<p style="text-align: center;"><b>Competition Updates</b></p> <ul style="list-style-type: none"> <li>• All officials have been invited and responded—welcome letter went out to them this weekend</li> <li>• In person test session is slated for Friday March 7 in the morning and judges are scheduled</li> <li>• Would anyone be opposed to extending registration to Feb 2nd (Sunday evening instead of Friday evening) and late registration to Feb 9th?</li> </ul> <p><b>Comments/Discussions:</b></p> <ul style="list-style-type: none"> <li>• No opposition to extend Columbus Invitational registration to Feb 2<sup>nd</sup></li> <li>• Nikki to update website with the extended date information once Lisa aligns with Taylor</li> </ul> <p style="text-align: center;"><b>Ice Show</b></p> <p><b>Comments/Discussions:</b></p> <ul style="list-style-type: none"> <li>• Skater measurements being performed now—costumes ordered for club; measurements and registration of parks and rec skaters is in process</li> <li>• Music is being cut and sent out</li> <li>• Concerns regarding some costumes, being dealt by committee, no action to this group at this moment</li> <li>• Alignment with announcer is on going</li> <li>• Lesli to provide the Ice Show logo for written communication to Darla and Nikki</li> <li>• Parks and Recs Sign Ups on going (47 total at this point)</li> </ul>
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	<b>Team Snap</b>																															
New Business	<p style="text-align: center;"><b>Comments/Discussions:</b></p> <ul style="list-style-type: none"> <li>• All off-ice sessions and calendar have been added to Team Snap—make sure to accept the invite to be able to see it</li> <li>• We would like to start using it to see how many skaters are attending so we can offer more sessions if too crowded, move times if needed, etc. We will be adding freestyle sessions soon as well</li> <li>• The goal is to understand class attendance with TeamSnap</li> <li>• Requested that coaches to have a way to track skaters attendance was well (some are not marking in TeamSnap)</li> <li>• Pilates lesson time will be adjusted in TeamSnap to accommodate attendees' feedback</li> <li>• All sessions are free to skaters – highlight this message to skaters</li> </ul>																															
Upcoming Events	<p style="text-align: center;"><b>Skate and Dress Sale</b></p> <p style="text-align: center;"><b>Comments/Discussions:</b></p> <ul style="list-style-type: none"> <li>• Will email out the form to fill out for items to sell and what price you want for them</li> <li>• Money made—at least 25% goes to fundraising commitment (or all can go towards fundraising goal)</li> <li>• Sale will be Friday, January 24th through Tuesday, January 28th for Skate Club and Parks and Rec (Jan 24th for Club, Jan 25th for P&amp;R, Jan 27th for Club, Jan 28th for P&amp;R)</li> </ul>																															
Actions Follow Up	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Action Item</th> <th style="text-align: center;">Responsible</th> <th style="text-align: center;">Due Date</th> <th style="text-align: center;">Status</th> </tr> </thead> <tbody> <tr> <td>Set Up EntryEeze for future use</td> <td>Ryan/Kevin</td> <td>ongoing</td> <td style="color: green;">Ongoing</td> </tr> <tr> <td>Additional Ice time for Ice Show</td> <td>Lisa</td> <td><del>August</del> Follow up December</td> <td style="color: green;">Open</td> </tr> <tr> <td>Understand volunteer hours requirement for ice show and propose a breakdown: prior show and during show weekend</td> <td>Darla and Ana</td> <td>December</td> <td style="color: blue;">Completed – Shared in Ice Show Committee</td> </tr> <tr> <td>Look for USF policy on rink capacity for sanctioned events</td> <td>Lesli</td> <td><del>September</del> December</td> <td style="color: green;">Open</td> </tr> <tr> <td>Outreach potential formal club skaters and or other coaches at the region to fulfill coaches' gap</td> <td>Kelley</td> <td><del>October</del> December</td> <td style="color: green;">Open</td> </tr> <tr> <td>Call Jennifer Campanella and see if she is interested in coaching</td> <td>Darla</td> <td>November</td> <td style="color: blue;">On Hold</td> </tr> </tbody> </table>				Action Item	Responsible	Due Date	Status	Set Up EntryEeze for future use	Ryan/Kevin	ongoing	Ongoing	Additional Ice time for Ice Show	Lisa	<del>August</del> Follow up December	Open	Understand volunteer hours requirement for ice show and propose a breakdown: prior show and during show weekend	Darla and Ana	December	Completed – Shared in Ice Show Committee	Look for USF policy on rink capacity for sanctioned events	Lesli	<del>September</del> December	Open	Outreach potential formal club skaters and or other coaches at the region to fulfill coaches' gap	Kelley	<del>October</del> December	Open	Call Jennifer Campanella and see if she is interested in coaching	Darla	November	On Hold
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can reach out about when Ollie could come back	Taylor/Kelly	Holiday Break	<b>Proposal to bring him during the holiday break. To be discussed due to short notice</b>
Connect with Chris - Can we get ice time to do a seminar	Ryan		<b>Open</b>
will work to get a better consensus with the coaches on a seminar	Kelley		<b>Open</b>
will send an email to coaches to prioritize equipment coaches want	Lisa		<b>Open</b>
talk to Chris about Fun Guide since Carleen is on vacation	Darla	October	<b>Completed</b>
What is the % of total projected membership received upfront vs planned budget for ice show – any concern to approved plan for the season?	Ryan	Dec	<b>Completed – Shared via email. No concerns and Ice show expenses are budgeted</b>
Look into other clubs' test fees to evaluate if an update to our prices needs to be made	Lisa		<b>New</b>
Set Up team Snap structure	Lisa/Lesli	Before Ice show comm starts	<b>Completed</b>
Understand Photographer timeline for a make-up session	Lesli	Dec	<b>New</b>
All board members to read and approve guest coach and virtual coach policy	Board Members	Dec	<b>Completed</b>
Create an Ice Show Chair and Board Members at large email	Ryan	Dec	<b>New</b>
Coordinate the team building activity – Cirque du Soleil	Trish and Ryan	Dec	<b>Completed</b>
Meeting Adjourn	Meeting Adjourned		